

Your living expenses are covered by a monthly stipend of \$1800!



Swiss-California Foundation

The Swiss-California Foundation is a US non-profit organization striving to improve the understanding of the Swiss-American relations by enabling young future Swiss leaders to gain a profound and holistic understanding of the American world. For this purpose, we offer a paid 10-month...

Fellowship Position

...in Santa Rosa near San Francisco (CA), starting on September 1, 2011

Your Tasks

- Management of the foundation's activities including fundraising, accounting, public relations, recruiting, and event management
- Leading economic research/public policy development projects
- Opportunity to do an internship with one of the affiliated companies (depending on availability)
- Presidency of the HSG Alumni Club Northern California

Your Educational and Skills Profile

- HSG Bachelor's or HSG Master's degree in Business Administration, Economics, Law and Economics, or International Affairs
- Proven record of work experience and extracurricular activities
- Creative, entrepreneurial, and self-starting personality
- Capable of setting priorities, manage time, work independently and committed to professionalism
- Outgoing and enthusiastic communicator
- Actively seeking challenges and taking responsibility
- Interested in public policy development
- Experience abroad and culturally adaptive
- Fluent in English and German
- Solid MS-Office skills

Application

More about the recruiting process on www.swisscalifornia.com.
Please send your complete application by e-mail to:

info@swisscalifornia.com

Your application must be received by the Swiss-California Foundation by

Monday, April 17th, 2011

Questions? Call or e-mail - we are happy to answer your inquiries!
(Phone: +1 707 565-6456)